

# MINUTES



## SEARCH & GOVERNANCE COMMITTEE MEETING

Date: Wednesday 22<sup>nd</sup> September 2021  
Time: 3.00pm  
Venue: Boardroom / Video Conference

Present:  
Dr Andrew Roberts (Chair)  
Andrew Fawcett  
Bill Webster (Principal)

were invited to declare any interests in relation to any item on the agenda.

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s were made.

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## 1.6 Minutes of the previous meeting held on 22<sup>nd</sup> June 2021

The minutes of the meeting held 22 June 2021 had been previously circulated to members for consideration.

Agreed : that the minutes are approved as a correct record and authorised for publication.

## 1.7 Matters arising from the Minutes and Action Progress Log

The Clerk presented the action progress log and confirmed that the majority of actions from the previous meeting had been completed or included on the agenda.

The Board evaluation would be circulated following publication of the updated AoC Code of Good Governance.

## 2. SECTION B -

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## 2.2 Governor Membership 2021/22

The Committee reviewed and discussed the following:

- The co-opted member of the Audit Committee was approached with a view to joining the College Board. Due to limited time availability, this was not currently possible.
- Further consideration would be given to the vacancy for an independent governor to join the Board with a background in health given the strategic focus for Bolton.
- A new academic staff governor had been elected following the resignation of the current academic staff governor as a result of his successful appointment to a University Group role.
- The vacancy for a new student governor would be advertised.

### ACTION:

A health professional would be considered for Board membership nomination.

## 2.3 Governor Skills Audit 2021

The Clerk presented the report with the following points highlighted:

- The report provided a good overview of governor skills, knowledge and experience especially when looking to recruit new members.
- The audit identified areas where some further training and development maybe required i.e. local communities, stakeholder engagement, environment and sustainability.

### RESOLVED:

The Committee reviewed and noted the Governor Skills Audit report.

### ACTION:

Invite the local authority to provide a Governor presentation on Bolton's levelling up agenda and local investment plans.

## 2.4 Governor Training and Development 2020/21

The Clerk presented the report with the following points highlighted:

- The report provided an overview of the broad range of governor training and development activities that took place during 2020/21.
- A schedule of training and development activities for 2021/22 had been circulated to governors.
- Governors had expressed an interest in attending ETF governance sessions and further development activities related to College strategy and curriculum.

### RESOLVED:

The Committee noted the contents of the report.

